

# C E M E T E R Y   G U I D E L I N E S

**T**hese **GUIDELINES** have been established by the Trustees of the Greenwood Cemetery Association in order to assist family and visitors to the cemetery during their visits to the serene surroundings of their loved ones. The Trustees believe that the beauty and continuity of the Cemetery grounds is dependent on the shared and cooperative efforts among Trustees, cemetery staff, and those who have loved ones entrusted to our care. The Trustees have carefully strived to establish prudent and sensitive Guidelines that will allow the Association to successfully deliver the mandate for providing quality perpetual care in a space that is shared by many.

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## BURIAL

After burial, all graves are filled with black dirt and sod is replaced and watered by staff members.

❖ **PERPETUAL CARE:** Perpetual care funds provide for the ongoing maintenance of the cemetery. Maintenance includes the care of lots and graves, including lawn maintenance/trimming around markers, alignment of markers; maintenance of water lines, roads, buildings and equipment.

Necessary trimming or removal of trees and shrubbery will be an informed decision by the Grounds Manager and an arborist.

❖ **PLANTING:** Minimal plantings are encouraged. There is a limit of two (2) plants which should be placed adjacent to the monument. Staff reserves the right to remove unsightly or overgrown plantings. Cemetery staff reserves the right to make informed decisions on appropriateness of plantings. Unsightly, dead, or overgrown plantings will be pruned or removed.

❖ **CEMENT URNS:** Cement urns will be permitted as long as they do not obstruct the view of other graves and do not hinder the grounds maintenance process.

❖ **DECORATIONS:** Cemetery staff reserves the right to make informed decisions regarding the appropriateness of grave decorations. Staff will remove and dispose of all items that are contrary to the uniformity and beautification of the Cemetery.



CEMETERY • CHAPEL • CREMATORY  
**GREENWOOD**  
C E M E T E R Y

ESTABLISHED IN 1845

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Criteria for “inappropriate decorations” will be, but not limited to, those decorations that are detrimental to maintenance, and those that present a safety hazard to visitors or staff. Please choose appropriate dignified decorations, limited to two (2) decorations and placed adjacent to the gravesite.

One (1) shepherd hook per gravesite is allowed with appropriate artificial or live plants.

### **THE FOLLOWING ITEMS ARE NOT PERMITTED:**

**Statuary and lawn ornaments,  
wind socks, wind chimes,  
balloons, birdhouses, fencing,  
flag poles, signs, lights and  
seasonal caricatures, crockery,  
glass jars or vases, wire strands  
and seasonal trees.**

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## SEASONAL REMOVAL GUIDELINES:

All decorations will be removed starting March 1st and October 1st. Grave blankets must be removed prior to March 1st. Staff removal of grave blankets will require the assessment of a removal and disposal fee.

**Cemetery staff and Trustees will do their very best to protect personal property placed within cemetery grounds. The Cemetery Association is unable to be responsible for damaged, misplaced or stolen personal property.**

**Also, the Cemetery Association will make every effort to protect markers, vases, or planting during regular grounds maintenance or when preparing for interments. However, the Association cannot be responsible for such damage if it were to occur.**

**Thank you for taking the time to read these GUIDELINES. Please refer questions or comments to any Staff member or Trustee. Our telephone is 815-962-7522. You can also email us at: [greenwoodcemetery@sbcglobal.net](mailto:greenwoodcemetery@sbcglobal.net)**

**Your assistance in following these GUIDELINES will allow Greenwood Cemetery to maintain these beautiful grounds to the highest standards for decades to come.**